



KEEBRA PARK

STATE HIGH SCHOOL

2023

VOCATIONAL EDUCATION AND TRAINING

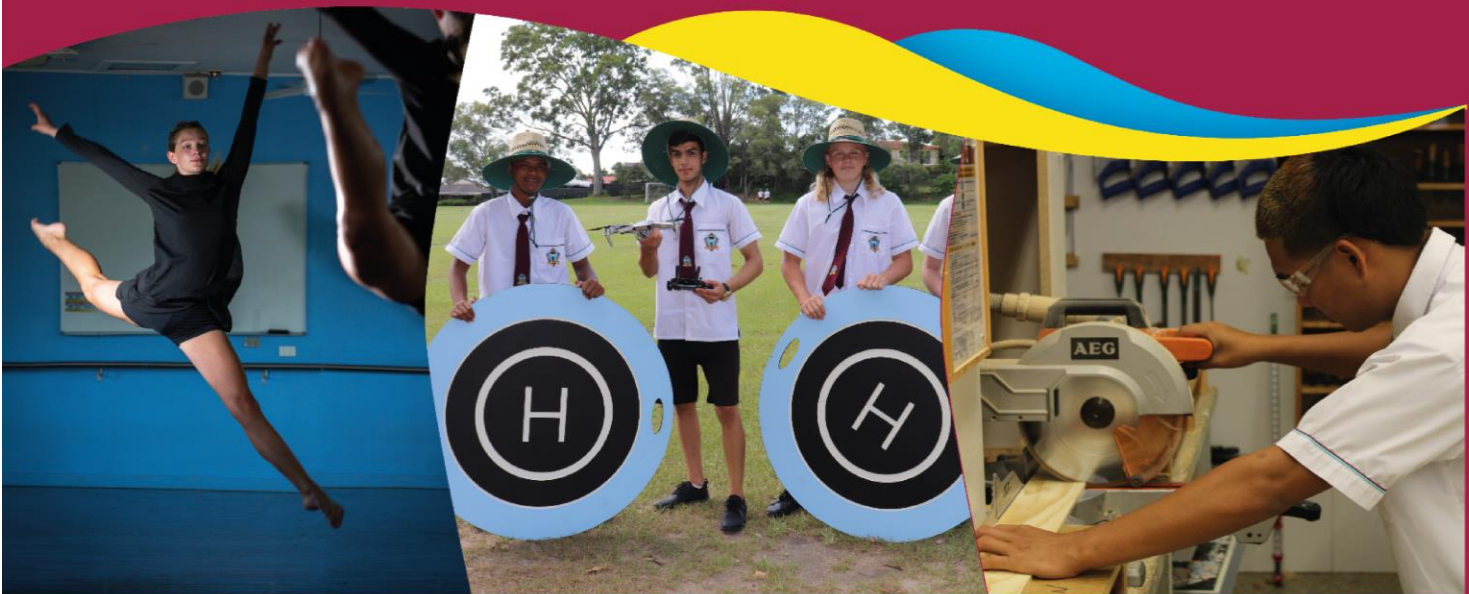


Table of Contents

MANUFACTURING AND CONSTRUCTION	3
CPC10111 CERTIFICATE I CONSTRUCTION	3
MEM20413 CERTIFICATE II IN ENGINEERING PATHWAYS.....	4
MSM10216 CERTIFICATE I IN MANUFACTURING.....	5
SPORT AND RECREATION	6
SIS30521 CERTIFICATE III IN SPORT COACHING RUGBY RUGBY LEAGUE ACADEMY, GIRLS SPORT ACADEMY AND BASKETBALL ACADEMY.....	6
SIS30315 CERTIFICATE III IN FITNESS	7
EMPLOYMENT PREPARATION	8
10729NAT CERTIFICATE III IN WRITTEN AND SPOKEN ENGLISH	8
COMMUNITY	9
CHC24015 CERTIFICATE II IN ACTIVE VOLUNTEERING.....	9
TECHNICAL	10
UEE22020 CERTIFICATE II IN ELECTRO-TECHNOLOGY (PATHWAYS)	10
AVI30419 CERTIFICATE III IN AVIATION RPAS (DRONES).....	11
CREATIVE ARTS	12
CUA30920 CERTIFICATE III IN MUSIC	12
CUA30113 CERTIFICATE III IN DANCE	13
CUA31120 CERTIFICATE III IN VISUAL ARTS	14
HEALTH	15
HLT23215 CERTIFICATE II IN HEALTH SUPPORT SERVICES.....	15
UNIVERSITY PATHWAYS	16
BSB50120 DIPLOMA OF BUSINESS	16
VETIS FUNDING INFORMATION	17
VET IN SCHOOLS (VETIS)	17
TRAINEESHIPS	18
SCHOOL-BASED APPRENTICESHIPS AND TRAINEESHIPS	18

Manufacturing and Construction

CPC10111 Certificate I Construction

Offered on behalf of Keebra Park SHS by:

Major Training Group - RTO NO: 6139



Phone: 1300790822

Address: 38 PRAIRIE RD, ORMEAU QLD 4208, Australia

Subject Type: VET (VETiS Funded)

Prerequisites: NIL

FUTURE OPTIONS: Careers as Builders, plumbers, plasterers, bricklayers, engineers, architects, contractors, suppliers and project managers

DELIVERY: The Certificate I in Construction provides secondary students with an introduction to the construction industry, its culture, job roles and workplace expectations. Students will enjoy applying their skills and knowledge to a practical construction project and on completion of the course, students will have the ability to tackle a wide range of on-site duties.

UNITS OF COMPETENCY

CPCCWHS1001	Prepare to work safely in the construction industry
CPCCOHS2001A	Apply OHS requirements, policies and procedures in the construction industry
CPCCVE1011A	Undertake a basic construction project
CPCCCM2001A	Read and interpret plans
CPCCCM2004A	Handle construction materials
CPCCCM2005B	Use construction tools and equipment
CPCCCM2006B	Apply basic levelling procedures
CPCCCM1015A	Carry out measurements and calculations
CPCCCM1014A	Conduct workplace communication
CPCCCM1013A	Plan and organise work
CPCCCM1012A	Work effectively and sustainably in the construction industry

ASSESSMENT

Practical, observational and theoretical competency based assessment

SUBJECT COSTS:

VET in Schools (VETiS) funding is available for this course. No payment is required if this funding is being used.

3
QCE POINTS

RTO NO:
6139

Course Code:
CPC10111

MEM20413 Certificate II in Engineering Pathways

Offered on behalf of Keebra Park SHS by:
Major Training Group - RTO NO: 6139



Phone: 1300790822

Address: 38 PRAIRIE RD, ORMEAU QLD 4208, Australia

Subject Type: VET (VETIS Funded)

Prerequisites: NIL

FUTURE OPTIONS: Explore your options and gain practical skills and knowledge with this entry-level engineering course. Increase your prospects of gaining an engineering apprenticeship.

DELIVERY: This qualification covers the skills and knowledge required of workers employed as engineering/manufacturing employees.

UNITS OF COMPETENCY

MEM13014A	Apply principles of occupational health and safety in the work environment
MEMPE004A	Use fabrication equipment
MEM18001C	Use hand tools
MEMPE005A	Develop a career plan for the engineering and manufacturing industry
MSAENV272B	Participate in environmentally sustainable work practices
MEMPE006A	Undertake a basic engineering project
MEM18002B	Use power tools/hand operations
MEMPE002A	Use electric welding machines
MEM16006A	Organise and communicate information
MEMPE007A	Pull apart and re-assemble engineering mechanisms
MSAPMSUP106A	Work in a team
MEMPE001A	Use engineering workshop machines

ASSESSMENT

Practical, observational and theoretical competency based assessment

SUBJECT COSTS:

VET in Schools (VETIS) funding is available for this course. No Payment is required if this funding is being used.

4
QCE POINTS

RTO NO:
6139

Course Code:
MEM20413

MSM10216 Certificate I in Manufacturing

Offered by Keebra Park SHS

Keebra Park SHS - RTO NO: 30319

Phone: 0755092555

Address: PO Box 40 SOUTHPORT QLD 4215, Australia



Subject Type: VET (VETiS Funded)

Prerequisites: NIL

FUTURE OPTIONS: Certificate I in Manufacturing (Pathways) is designed to develop employment skills that relate directly to a work activity as specified in the selected industry/technical unit. This course is made up of a set of competencies that collectively open up pathways into employment and/or further study in the manufacturing industry.

DELIVERY: This course is designed to deliver broad-based underpinning skills and knowledge using a range of engineering and manufacturing tasks to enhance entry-level employment prospects for apprenticeships, traineeships or general employment in an engineering related workplace. In addition to this you will be instructed in the area of Workplace Health and Safety that will assist you for entry into the work force.

UNITS OF COMPETENCY

MSMPCI101	Adapt to work requirements in Industry
MSMPCI102	Apply effective work practices
MSMPCI103	Demonstrate care and apply safe practices at work
MSMPCII296	Make a small furniture item from timber
MEM18001C	Use hand tools
MSFFM1002	Operate basic woodworking machines
MEM18002	Use power tool/hand held operations
MSFFM2005	Join solid timber
MSFFM2002	Assemble furnishing components

ASSESSMENT

Practical, observational and theoretical competency based assessment

SUBJECT COSTS:

VET in Schools (VETiS) funding is available for this course. No Payment is required if this funding is being used.

2
QCE POINTS

RTO NO:
30319

Course Code:
MSM10216

Sport and Recreation

SIS30521 Certificate III in Sport Coaching

Rugby League Academy, Girls Sport Academy and Basketball Academy

Offered by Keebra Park SHS

Keebra Park SHS - RTO NO: 30319



Phone: 0755092555

Address: PO Box 40 SOUTHPORT QLD 4215, Australia

Subject Type: VET (VETiS Funded)

Prerequisites: NIL

FUTURE OPTIONS: Those who attain this qualification have career opportunities including: providing support in delivering sport and recreation programs, grounds and facilities maintenance, retail, customer service assistance and administrative assistance. This may include work in fitness centres, outdoor sporting grounds or complexes or aquatic centres

DELIVERY: Those who attain this qualification have career opportunities including: providing support in delivering sport and recreation programs, grounds and facilities maintenance, retail, customer service assistance and administrative assistance. This may include work in fitness centres, outdoor sporting grounds or complexes or aquatic centres

UNITS OF COMPETENCY

KLTAID011	Provide first aid
HLTWHS001	Participate in workplace health and safety
SISSSCO002	Work in a community coaching role
SISSSCO003	Meet participant coaching needs
SISSSCO005	Continuously improve coaching skills and knowledge
SISSSCO009	Working Collaboratively with others in a sport environment
BSBOPS403	Apply business risk management strategies
SISSSCO012	Coach sport participants up to an intermediate level
SISXEMR001	Respond to emergency situations
SISXFAC001	Maintain equipment for activities

ASSESSMENT

Practical, observational and theoretical competency based assessment

SUBJECT COSTS:

Students will be required to pay a curriculum resource charge.

6- 8
QCE POINTS

RTO NO:
30798

Course Code:
SIS30521

SIS30315 Certificate III in Fitness

Offered on behalf of Keebra Park SHS by:
The College of Health and Fitness - RTO NO: 30798



Phone 0733850195
Fax 0738864441
Address PO Box 86 MANGO HILL QLD 4509, AUSTRALIA

Subject Type: FFS (Fee For Service)

Prerequisites: NIL

FUTURE OPTIONS: Personal trainer, sports trainer, fitness instructor

Establish yourself in fitness with this entry-level qualification. You'll be equipped with a broad range of knowledge needed to work as a fitness or exercise instructor. You'll have access to professional operating gyms with up-to-date equipment that will give you the edge and experience that employers seek. You will learn the basic knowledge needed to succeed in areas like fitness program instruction, provision of healthy eating information, and introduction of exercise for older clients. You may also have a chance to specialise in areas like aqua or group exercise instruction.

UNITS OF COMPETENCY

SISFFIT001	Provide health screening and fitness orientation
SISFFIT002	Recognise and apply exercise considerations for specific populations
SISFFIT003	Instruct fitness programs
SISFFIT004	Incorporate anatomy and physiology principles into fitness programming delivery
SISFFIT005	Provide healthy eating information
SISFFIT0014	Instruct exercise to older clients recommended guidelines
SISXCCS001	Provide quality service
SISXFAC001	Maintain equipment for activities
SISXIND001	Work effectively in sport, fitness and recreation environments
BSBRK401	Identify risk and apply risk management processes
HLTAID003	Provide first aid
HLTWHS001	Participate in workplace health and safety
SISFFIT006	Conduct fitness appraisals
SISXCAI006	Facilitate groups
SISFFIT011	Instruct approved community fitness programs
BSBCMM201	Communicate in the workplace

ASSESSMENT

Practical, observational and theoretical competency based assessment

SUBJECT COSTS:

\$500 as fee for service.

8
QCE POINTS

RTO NO:
30798

Course Code:
SIS30315

Employment Preparation

10729NAT Certificate III in Written and Spoken English

Offered by Keebra Park SHS

Keebra Park SHS - RTO NO: 30319



Phone: 0755092555

Address: PO Box 40 SOUTHPORT QLD 4215, Australia

Subject Type: VET

Prerequisites: NIL

The course is a component of the Certificates in Spoken and Written English (CSWE), **English** as an additional **language** (EAL) curriculum framework. It is an intermediate course for learners who have had either formal or informal exposure to **English** and who have already developed a basic level of **English language** competence and numeracy skills.

UNITS OF COMPETENCY

FSKLRG11	Use routine strategies for work related learning
SWEDSJ002	Apply routine English language skills for job seeking
SWELPE001	Comprehend and participate in routine formal spoken exchanges
SWERWT009	Read and write routine transactional texts
SWERLN001	Read and listen to the news

ASSESSMENT

Practical, observational and theoretical competency based assessment

SUBJECT COSTS:

NIL

8
QCE POINTS

RTO NO:
30319

Course Code:
10729NAT

Community

CHC24015 Certificate II in Active Volunteering



Offered by Keebra Park SHS

Keebra Park SHS - RTO NO: 30319

Phone: 0755092555

Address: PO Box 40 SOUTHPORT QLD 4215, Australia

Subject Type: VET

Prerequisites: NIL

This qualification reflects the role of entry level volunteer workers. At this level, work takes place under direct, regular supervision within clearly defined guidelines.

This qualification may be used as a pathway for workforce entry. Organisations may require volunteers to undergo relevant background checks. All Senior School students in QCE classes take (one lesson per week) this certificate course to be equipped with the required skill set to succeed in and an awareness of the requirements of the working environment after year 12. To achieve this qualification, the candidate must have completed at least 20 hours and all units of competency to a satisfactory standard of volunteer work.

UNITS OF COMPETENCY

BSBCMM201	Communicate in the workplace
CHCDIV001	Work with diverse people
CHCVOL001	Be an effective volunteer
HLTWHS001	Participate in workplace health and safety
FSKDIG003	Use digital technology for routine workplace tasks
FSKWTG009	Write routine workplace texts
HLFSE001	Follow basic food safety practices

ASSESSMENT

Practical, observational and theoretical competency based assessment

SUBJECT COSTS:

NIL

4
QCE POINTS

RTO NO:
30319

Course Code:
CHC24015

Technical

UEE22020 Certificate II in Electro-technology (Pathways)



Offered on behalf of Keebra Park SHS by:
Electro Group - RTO NO: 30185

Phone (07) 32746288

Address PO Box 570 MOOROOKA QLD 4105, Australia

Subject Type: VET (VETIS) Funded

Prerequisites: Minimum C standard in Year 10 Maths/Science

FUTURE OPTIONS: Electrician (commercial or residential, electrical design, electrical engineering)

DELIVERY: Learn how to safely solve problems in extra-low voltage single-path and multiple-path DC circuits, identify and select materials for electro technology work activities, participate in environmentally sustainable work practices, use equipment / plant / technologies, and dismantle, assemble and fabricate electro technology components.

UNITS OF COMPETENCY

UEENEEE101A	Apply occupational health and safety regulations, codes and practices in the workplace
UEENEEE104A	Solve problems in d.c. circuits
UEENEEE141A	Use of routine equipment/plant/technologies in an energy sector environment
UEENEEE148A	Carry out routine work activities in an energy sector environment
UEENEEE179A	Identify and select components, accessories and materials for energy sector work activities
UEENEEK142A	Apply environmentally and sustainable procedures in the energy sector
CPCCOHS1001A	Work safely in the construction industry
CPCCOHS2001A	Apply OHS requirements, policies and procedures in the construction industry
UEENEEE102A	Fabricate, assemble and dismantle utilities industry components
UEENEEE105A	Fix and secure electro-technology equipment

ASSESSMENT

Practical, observational and theoretical competency based assessment

SUBJECT COSTS:

VET in Schools (VETiS) funding is available for this course. No Payment is required if this funding is being used.

4
QCE POINTS

RTO NO:
30185

Course Code:
UEE22020

AVI30419 Certificate III in Aviation RPAS (Drones)

Offered by Keebra Park SHS

Keebra Park SHS - RTO NO: 30319

Phone: 0755092555

Address: PO Box 40 SOUTHPORT QLD 4215, Australia



Subject Type: VET

Prerequisites: NIL

FUTURE OPTIONS: The Certificate III in Aviation (Remote Pilot) provides you with important training to legally operate a remotely piloted aircraft. Students participate in a range of practical flying activities using computer based simulator software and micro drone drills.

Career possibilities may include: Real Estate Photography; Wedding and Event Photography

News images; Asset Inspection; Powerline Inspection and Monitoring; Surveying and Mapping; Environmental Surveying; Environment Assessment and Monitoring; Agricultural Measurement and Monitoring; Photogrammetry; 3D Imaging; Bushfire Monitoring and Risk Assessment

UNITS OF COMPETENCY

AVIE0003	Operate aeronautical radio
AVIF0021	Manage human factors in remote pilot aircraft systems operations
AVIY0031	Apply the principals of air law to remote pilot aircraft systems
AVIH0006	Navigate remote pilot aircraft systems
AVIE0005	Complete a Notice to Airmen (NOTAM)
AVIW0028	Operate and manage remote pilot aircraft systems
AVIY0052	Control remote pilot aircraft systems on the ground
AVIY0023	Launch remote pilot aircraft systems
AVIY0053	Manage remote pilot aircraft systems energy source requirements
AVIZ0005	Apply situational awareness in remote pilot aircraft systems operations
AVIW0004	Perform operational inspections on Remote operated systems
AVIY0027	Operate multi-rotor remote pilot aircraft systems
AVIW0008	Conduct aerial search using remote pilot aircraft systems
AVIW0006	Perform infrastructure inspections using remote operated systems

ASSESSMENT

This course will comprise of both theoretical and practical components

SUBJECT COSTS:

NIL

8
QCE POINTS

RTO NO:
30319

Course Code:
AVI30419

Creative Arts

CUA30920 Certificate III in Music

Offered by Keebra Park SHS

Keebra Park SHS - RTO NO: 30319

Phone: 1300 851 550

Address: Unit 7, 36 Bryants Rd, SHAILER PARK QLD 4218, Australia



Subject Type: VET

Prerequisites: NIL

FUTURE OPTIONS: Professional musician, sound engineer, producer, songwriter, stagehand, music technology.

DELIVERY: The Certificate III in Music Industry is a nationally recognised qualification designed for students seeking to further their education and experience in the Music Industry. In addition to earning 8 points towards their Queensland Certificate of Education, this course focuses on developing performance skills, live and studio sound engineering, planning music events and exploring numerous behind the scenes elements of the music industry (copyright, marketing etc.).

This qualification reflects the role of a person working in a varied context in the music industry, using some discretion and judgement and relevant theoretical knowledge. With a strong emphasis on live performance, students will be given the opportunity to improve their skills as a musician, develop songwriting and collaboration skills with frequent opportunities to perform. This course will be completed over a two-year period.

UNITS OF COMPETENCY

BSBWHS211	Contribute to the health and safety of self and others
CUACMP311	Implement copyright arrangements
CUAIND313	Work effectively in the music industry
CUAMLT302	Apply knowledge of style and genre to music industry practice
CUAMCP211	Incorporate technology into music making
CUAMCP311	Create simple musical compositions
CUAMPF311	Develop technical skills for musical performances
CUAMPF312	Prepare for musical performances
CUAMPF314	Make music demos
CUAMPF412	Develop and apply stagecraft skills
CUAMPF414	Perform music as part of a group

ASSESSMENT

This course will comprise of both theoretical and practical components

SUBJECT COSTS:

There may be costs related to costumes and excursions

8
QCE POINTS

RTO NO:
30978

Course Code:
CUA30920

CUA30113 Certificate III in Dance

Offered by Keebra Park SHS

Keebra Park SHS - RTO NO: 30319

Phone: 0755092555

Address: PO Box 40 SOUTHPORT QLD 4215, Australia



Subject Type: VET

Prerequisites: *Working with Children Blue Card*

FUTURE OPTIONS: The Certificate III in Dance is a nationally recognised qualification designed for students seeking to further their education and experience in the performing art of dance. In addition to earning 8 points towards their Queensland Certificate of Education, this course focuses on developing core fitness, working with professionals in the industry and extending skills in dance genres including hip hop, commercial jazz, cultural dance and musical theatre. The course will be completed over a two-year period.

This qualification reflects the role of a person working in a varied context in the live performance industry, using some discretion and judgement and relevant theoretical knowledge, hip hop, commercial jazz, cultural dance and musical theatre. The course will be completed over a two-year period.

UNITS OF COMPETENCY

CUACHR301	Develop basic dance composition skills
CUADAN202	Incorporate artistic expression into basic dance performances
CUADAN301	Integrate rhythm in dance or movement technique
CUAIND301	Work effectively in the creative arts industry
CUAPRF307	Develop performance techniques
CUAWHS301	Condition the body for dance performance
CUADAN305	Increase depth of jazz dance technique
CUADAN307	Increase depth of cultural dance technique
CUADAN309	Increase depth of street dance technique
CUAPRF306	Develop musical theatre techniques
CUADTM301	Assist with dance teaching
CUACOS304	Develop and apply knowledge of costume
BSBWOR203	Work effectively with others

ASSESSMENT

This course will comprise of both theoretical and practical components

SUBJECT COSTS:

There may be costs related to costumes and excursions

8
QCE POINTS

RTO NO:
30319

Course Code:
CUA30113

CUA31120 Certificate III in Visual Arts

Offered by Keebra Park SHS

Keebra Park SHS - RTO NO: 30319

Phone: 0755092555

Address: PO Box 40 SOUTHPORT QLD 4215, Australia



Subject Type: VET **Prerequisites:** *Prior studies within the Visual Arts throughout Year 7 – 10 is recommended but not essential.*

FUTURE OPTIONS: The Certificate III in Visual Arts is a nationally recognised qualification that will equip students wishing to work or undertake further study within the visual Arts and design industry as well as offer a rich school experience. Students will develop in their 21st century skills, critical thinking, problem solving, exploration and self-expression.

The Certificate III in Visual Art is designed for students to develop a range of visual art skills and take responsibility for own outputs in work and learning within different visual arts, craft and design environments. The job roles that relate to this qualification may include Artist, Craft or Design practitioner, Ceramics Studio Assistant, Community Theatre Assistant and also provides pathways to other visual arts, craft and design job roles. The Certificate III Visual Art can provide pathways to further study within the fields of graphic design, fashion, photography, interior design, illustration, animation, game design and many more.

The course will be completed over a two-year period. Upon completion of all units, students will earn 8 credit points toward their Queensland Certificate of Education.

UNITS OF COMPETENCY

CUAACD311	Produce drawings to communicate ideas
CUAPPR311	Produce creative work
CUARES301	Apply knowledge of history and theory to own arts practice
CUADES303	Explore and apply the creative design process to produce 3D forms
CUAPRI312	Produce prints
CUAPI311	Produce paintings
CUADIG315	Produce digital images
ICTICT215	Operate digital media
CUAPPR314	Participate in collaborative creative projects
CUADES302	Explore and apply the creative design process to 2D forms
CUAPPR312	Document the creative work process
BSBWHS211	Contribute to health and safety of self and others

ASSESSMENT

This course will comprise of both theoretical and practical components

SUBJECT COSTS:

There may be costs related to materials and excursions

8
QCE POINTS

RTO NO:
30319

Course Code:
CUA31120

Health

HLT23215 Certificate II in Health Support Services

Offered on behalf of Keebra Park SHS by:

Strategix - RTO NO: 31418

Phone: 1300 872 464

Email: enquiries@strategix.edu.au

Address: 3946 Pacific Highway LOGANHOLME QLD 4129, AUSTRALIA



Subject Type: VET (VETiS Funded)

Prerequisites: NIL

FUTURE OPTIONS: Nursing, aged care, health care, physiotherapy, pathology, management

DELIVERY: This qualification covers workers in a range of roles who provide assistance to health professional staff with the care of clients. Throughout the course you will be equipped with the skills you need to operate theatre support, assist in nursing work in acute care, and how to multitask in smaller working environments.

UNITS OF COMPETENCY

CHCCOM005	Communicate and work in health or community services
CHCDIV001	Work with diverse people
HLTINF001	Comply with infection prevention and control policies and procedures
HLTWHS001	Participate in work place health and safety
CHCCCS012	Prepare and maintain beds
CHCCCS020	Respond effectively to behaviours of concern
CHCCCS026	Transport individuals
HLTFSE002	Provide ward or unit based food preparation and distribution services
CHCDIV002	Provide Aboriginal and/ or Torres Strait Islander cultural safety
BSBCUS201	Deliver a service to customers
HLTAID003	Provide first aid
HLTWHS005	Conduct manual tasks safely

ASSESSMENT

Written exams, short response questions, observation of practical skills – All competency based

SUBJECT COSTS

VET in Schools (VETiS) funding is available for this course. No Payment is required if this funding is being used. This is a BYOD Certificate – own laptop required.

4
QCE POINTS

RTO NO:
31418

Course Code:
HLT23215

University Pathways

BSB50120 Diploma of Business



Offered on behalf of Keebra Park SHS by:
Prestige Service Training - RTO NO: 31981

Phone 0756677224

Address PO Box 4972 Gold Coast Mc QLD 9726 SOUTHPORT QLD 4215, AUSTRALIA

FUTURE OPTIONS: Career possibilities may include: program consultant, program coordinator, executive officer, administration manager

UNIVERSITY PATHWAYS: A completed AQF Diploma awards a rank of **87** for university entry.
Provides a Pathway into a Bachelor of Business.

A Diploma completed while at high school meets the English subject prerequisite for admission to university.

UNITS OF COMPETENCY: 12 UNITS (5 CORE + 7 ELECTIVE)

CORE -

BSBCRT511	Develop critical thinking in others
BSBFIN501	Manage budgets and financial plans
BSBOPS501	Manage business resources
BSBSUS511	Develop workplace policies and procedures for sustainability
BSBXCM501	Lead communication in the workplace

ELECTIVES -

BSBHRM525	Manage recruitment and onboarding
BSBOPS504	Manage business risk
BSBPMG430	Undertake project work
BSBPEF501	Manage personal and professional development
BSBSTR502	Facilitate continuous improvement
BSBMKG541	Identify and evaluate marketing opportunities
BSBCMM411	Make presentations

ASSESSMENT

Practical, observational and theoretical based assessment (all competency based)

SUBJECT COSTS

\$2500 - The Diploma of Business runs over an 18 month period as fee for service. Payment plans are available to pay for the course on a monthly basis. Financial arrangements are made directly with Prestige Service Training who manage all payments and refunds, if applicable.

8
QCE POINTS

RTO NO:
31981

Course Code:
BSB50215

VETiS Funding Information

VET in Schools (VETiS)

Students who wish to undertake a VETiS course need to be fully aware that they can only undertake one VETiS course that is funded under the VETiS stream list. The qualifications that have been listed by industry as leading to employment are only of a Certificate I or II level in specific key skill shortage areas

(<http://www.training.qld.gov.au/training-organisations/funded-programs/vetis.html>).

The benefits gained by the student in studying a VETiS course are:

- Gaining an industry standard qualification recognised throughout Australia
- Receiving credits towards the QCE (QLD Certificate of Education)
- Beginning on a pathway to employment in their chosen industry

Students may enrol in more than one certificate from the VETiS list but will need to pay for the second course as fee for service. Students should check with the Industry Liaison Officer to ensure you select the lowest cost option for course payment.

In VETiS courses, the external provider issues the qualification certificate. Therefore, you must complete a valid enrolment with that provider before commencing the course. This includes providing a USI (Unique Student Identifier). Completing the school subject selection form does not automatically ensure that the student is enrolled in a course with an external provider.

Traineeships

School-based Apprenticeships and Traineeships

School-based Apprenticeships and Traineeships (SATs) allow high school students to work for an employer, train towards a recognised qualification, and complete their secondary school studies. They are available across a wide range of fields, from automotive to business; hospitality to watchmaking. SATs provide students with:

- Qualifications or skills that are recognised Australia-wide, and that can count towards the Queensland Certificate of Education
- Hands-on experience in a workplace
- Paid work
- The chance to also work towards an ATAR score
- Confidence and contacts to move from school to work or further study

Students completing a SAT may go to work one day per week, must be paid the award rate, and attend TAFE or meet with a trainer for the theory component of their traineeship/apprenticeship (eg. monthly, fortnightly, week block basis). They must attend school for the remaining four days.

Completion of a SAT gives valuable credits towards the student's Queensland Certificate of Education (QCE). The number of credits acquired will depend upon the type and level of certificate completed, but is always at least four credits.

As well as obtaining a Certificate level qualification, School-based Traineeships can also increase a student's rank and help with ATAR.

SAT Vacancies

Specialisations

The majority the traineeships that are usually available are in the fields of Business, Hospitality or Childcare. Most students complete a Certificate III in Business, while working in the Hospitality industry such as a café or fast food restaurant. For students interested in Childcare, there is a specific program in a local childcare centre.

Certificate III in Early Childhood Education and Care

Child Care Workers/Assistants provide for the individual needs of children and babies in their care under the guidance of a supervisor.

On completion of this traineeship the worker will be eligible to be employed in the following role:

- Assistant in long day care or occasional care centre
- Carer in a school-age care service
- Carer in a family day care scheme

Certificate III in Business (with Hospitality units)

This qualification provides a pathway to work in organisations such as restaurants, hotels, motels, clubs, pubs, cafés, and coffee shops. This qualification allows for multiskilling and for specialisation in accommodation services, food and beverage and gaming.

Certificate III Business Administration

The Certificate III in Business Administration is designed to develop a broad range of administrative competencies to be applied in varied work contexts. The skills and knowledge gained will allow an individual to work autonomously, under instruction or as a support to a team.

On completion of this traineeship the worker will be eligible to be employed in the following role: 'Office Administrator, Receptionist, Personal Assistant.'

Apprenticeships:

If you'd like an apprenticeship in the trade industry, the students must take it upon themselves to approach employers in the specific trade they're interested in. We recommend approaching family friends and relatives and even members of your sporting club. Once you have a lead / contact person, the school will liaise with them in arranging the steps & process of becoming a school based apprentice.

How to Apply

- Check the noticeboard for vacancies
- Complete application form
- Prepare a resume as a digital copy
- Submit to Industry Liaison Officer
- Be prepared for an interview with an agency or employer